



# Coast Foundation Society (1974) Annual General Meeting Minutes

Wednesday, July 10th, 2019 at 4:00 pm

Italian Cultural Centre, Trattoria Hall, 3075 Slocan Street Vancouver, BC

**CFS Board Directors Present:** Peter Gibson (Chair), Krista Blaikie (Treasurer), Steve Butz, Kathleen Kennedy-Strath, Sandra MacKay, Shurli Channe, Todd Trippel

**Staff Present:** Darrell Burnham (CEO), Bruce Smith (COO), Valerie Martin (Director, Finance & Properties), Deborah Maynard (HR Director), Susan Hancock (Senior Communications Manager), Cathy Taylor (Director, Employment Services), Renay Bajkay (Director, Housing Services), (Carolyn Hampton (Recorder)

## 1. **Call to order**

The meeting was called to order at 4:05 p.m.

### **Motion**

It was moved and seconded:

*That the membership approves the agenda of the Annual General Meeting of July 10, 2019 as presented.*

*Carried (Unopposed)*

## 2. **Welcome and Chair's Report**

The Chair of the Society Board, Peter Gibson welcomed the attendees and introduced himself, as well as Board directors who were present at the general meeting.

Chair Peter Gibson drew the participants' attention that copies of the 2018-2019 annual report were available at the reception. The Chair recapped the key points of the Chair's report.

## 3. **Guest Speaker**

The Chair introduced guest speaker Melanie Nelson.

Ms. Nelson spoke to the role of Cognitive Behaviour Therapy, Dialectical Behaviour Therapy and Cognitive Remediation at the Coast Recovery and Rehabilitation Program.

## 3. **CEO's Report**

Darrell Burnham, CEO, presented on the achievements, organizational changes and challenges of the Society in the last year. A copy of the presentation is available on file at Coast Mental Health.

The closing remarks of the presentation gave thanks to Coast Mental Health's hard working board members and Council members, to staff for their dedication, to clients and members who contributed to Coast programs and peer-support recovery, to donors and volunteers for their generous support of the Society in the past year.

#### 4. **Meeting Procedures**

Peter Gibson, Chair, explained the procedures for tonight's meeting:

- Quorum has been confirmed for tonight's meeting.
- Voting on resolutions is by use of the Voting Cards distributed to the members upon their check-in at the reception. If required, ballots will also be provided.
- Members may speak up to two times on each motion and were asked to keep their comments brief. Suggestions to Board forms are available at the registration desk.

#### 5. **Minutes of the 2018 Annual General Meeting**

##### **Motion**

It was moved and seconded:

*That the membership approves the minutes of the Annual General Meeting of July 11, 2018 as presented.*

*Carried (Unopposed)*

#### 6. **Nomination Committee's Report**

Kathleen Kennedy-Strath, Committee Chair, presented and directed members to the Nominations Committee's report.

##### **Motion**

It was moved and seconded:

*That the Nominations Committee report and recommendations be approved as presented.*

*Carried (Unopposed)*

#### 7. **2018/2019 Auditors Report and Financial Statements**

Krista Blaikie, Board Treasurer, presented the Auditors Report.

##### **Motion**

It was moved and seconded:

*That the 2018/2019 Audited Financial Statements be accepted as presented.*

*Carried (Unopposed)*

#### 8. **Appointment of Auditors - 2019/2020**

Krista Blaikie, Board Treasurer, spoke to appointment of the auditors.

The Board reviews the services of the Society's external auditors at least every five years to ensure the organization is receiving good service and value.

##### **Motion**

It was moved and seconded:

*That the accounting firm of KPMG be appointed as Society's auditors for the fiscal year 2019/2020.*

*Carried (Unopposed)*

## 9. **Special Resolution**

The British Columbia Housing Management Commission has requested Coast Foundation Society (1974) (the Society) to amend bylaw 19.5 to include a reference that the bylaw will not be altered or deleted.

### **Motion**

It was moved and seconded:

*That the membership approves the following amendment to Bylaw 19.5:*

*The society will not alter or delete the affordable housing purpose set out in its Constitution as item 2 **and the society will not alter or delete this bylaw** without first obtaining the written consent of the British Columbia Housing Management Commission.*

## 10. **Carma Rogers Awards**

Darrell Burnham, CEO, presented the Carma Rogers Awards to recipients that were in attendance at the meeting:

- Stephen Olson (Clubhouse)
- Jasmine Ismail (Timber Grove)

Award winners who were not in attendance:

- Susan Gee (Coastview)
- Rene Ray (Clubhouse)
- Welsey Kong (Clubhouse)

11. **Adjournment of Meeting:** The meeting was adjourned at 5:20 p.m. and members were invited to stay for refreshments and an informal social.