

MINUTES

Coast Foundation Society (1974)

Wednesday, July 6, 2022 at 4:00 pm

1. The Chair called the meeting to order at 4:00 pm and welcomed participants.

Land Acknowledgement: *The Chair acknowledged the unceded traditional territories of the Coast Salish Peoples, of the xʷməθkʷəyəm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Nations, which are territories where he works as a representative of Coast Mental Health. The Chair also recognized the territories that participants may be joining from during the meeting.*

2. Board Secretary, Wendy Harris, explained the meeting procedures.

At this time, we have quorum for tonight's meeting.

Voting on resolutions is by use of polling feature in Zoom. When a resolution requires approval, it will appear on your screen. You can either approve the resolution by voting 'yes' or vote against approval by voting 'no'.

Attendees' microphones will be put on mute to lessen any background noise. If you would like to ask a question, you can take yourself off mute by clicking the microphone icon on the bottom left of your screen. You can also use the 'reactions' button at the bottom right of your screen to raise a virtual hand. You can also type your question using the 'chat' button on the bottom-middle of your screen.

3. *The first order of business is the adoption of today's agenda.*

Motion

It was moved and seconded:

That the membership approves the July 6, 2022 Annual General Meeting agenda as presented.

Carried (Unopposed)

4. Chair's Report

The Chair spoke to governance highlights for the year. A copy of the Chair's comments are in the [2021-2022 Coast Mental Health annual report](#) available on the website.

5. CEO's Report

The CEO presented highlights of the programs and operations of the Society in the last year. A copy of the presentation is available on file.

The CEO introduced Coast's 50th anniversary video and participants viewed it on screen.

6. Minutes of the 2021 Annual General Meeting

Motion

It was moved and seconded:

That the membership approve the July 7, 2021 Annual General Meeting minutes as

presented.

Carried (Unopposed)

7. Nomination Committee's Report

The Board Secretary presented the Nomination Committee's report included with the agenda package.

Motion

It was moved and seconded:

That the membership approves the Nominations Report and recommended elections be accepted as presented.

Carried (Unopposed)

8. 2021/2022 Auditors Report and Financial Statements for the Fiscal Year Ending March 31, 2022.

The Treasurer presented the Auditors Report and Financial Statements.

- The financial statements cover the period between April 1, 2021 through to March 31, 2022 and have been reviewed by the Board prior to presentation today.
- The auditors' opinion on the financial statements is unqualified, and reports that the financial statements are in accordance with Canadian generally-accepted accounting standards for not-for-profit organizations.
- The Treasurer thanked Valerie Martin, Coast's CFO, and the entire Accounting Department at Coast, for all their hard work during 2021-22.

Motion

It was moved and seconded:

That the membership accepts the fiscal year 2021/2022 Audited Financial Statements as presented.

Carried (Unopposed)

9. Appointment of Auditors for Fiscal Year 2022/2023

The Treasurer spoke to the auditor appointment:

- Coast's policy requires that at each annual general meeting the Society shall appoint an auditor to hold office until they are re-appointed or the successor is appointed at the next annual general meeting.
- At least every five years, the Board reviews the engagement of the external auditor to ensure the organization is receiving good service and value. This review took place in the Fall of 2021 with KPMG selected as the successful proponent.

Motion

It was moved and seconded:

That the accounting firm of KPMG be appointed as the Society's auditors for the fiscal year 2022/2023.

Carried (Unopposed)

10. Carma Rogers Awards

CEO, Darrell Burnham, presented the Carma Rogers Awards.

- The Carma Rogers Client Recognition Award is named after a very special member of

Coast's community who passed away in 2000.

- Carma is remembered as a dear friend at the Coast Mental Health Resource Centre and as a tenant at Hooper Apartments. Most of all, Carma is recognized for her talent and the colorful and dramatic artwork that she so prolifically produced. Since 1994, Carma was instrumental in the development of the art program at the Resource Centre. After her passing, the Art Room at the Mental Health Resource Centre has been dedicated to Carma in tribute to her passion for teaching and supporting members in their artistic expressions.
- It is Carma's spirit of passion and creativity, of service to others and contribution to Coast community, of perseverance and self-determination, of thoughtfulness and caring for other Coast members which is being recognized through this Award.

List of recipients:

	Name	Program
1.	<i>Swan Froholm</i>	<i>Hooper Apartments</i>
2.	<i>Brendan Daly</i>	<i>China Creek Apartments</i>
3.	<i>Dayley Lim</i>	<i>Young Adult Program</i>
4.	<i>Shahla Bozorgzadeh</i>	<i>Peer Support Program</i>
5.	<i>Geraldine "Little Bear" Gabriel</i>	<i>Easter Seals House</i>
6.	<i>Peter Carson</i>	<i>Resource Centre</i>
7.	<i>Kelly King</i>	<i>Pacific Coast Apartments</i>
8.	<i>Justin Bay</i>	<i>Transitional Employment Program</i>
9.	<i>Ryan Katcheech</i>	<i>Clubhouse</i>
10.	<i>Amanda Fehlauer</i>	<i>Garibaldi Ridge</i>

A framed award certificate and gift certificate will be forwarded to the recipients.

11. Questions on Chair's and Executive Director's Report – suggestions to the Board
No questions were received on the reports.

The Chair informed attendees that any suggestions to the board for the upcoming year can be emailed to boardofdirectors@coastmentalhealth.com.

The meeting was adjourned at 4:50 pm.